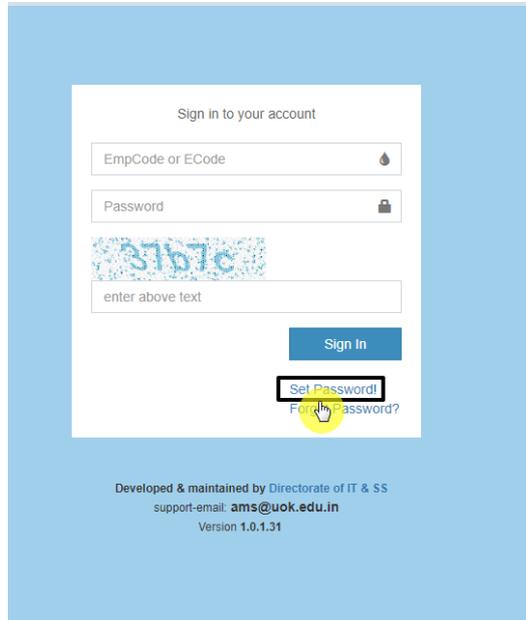


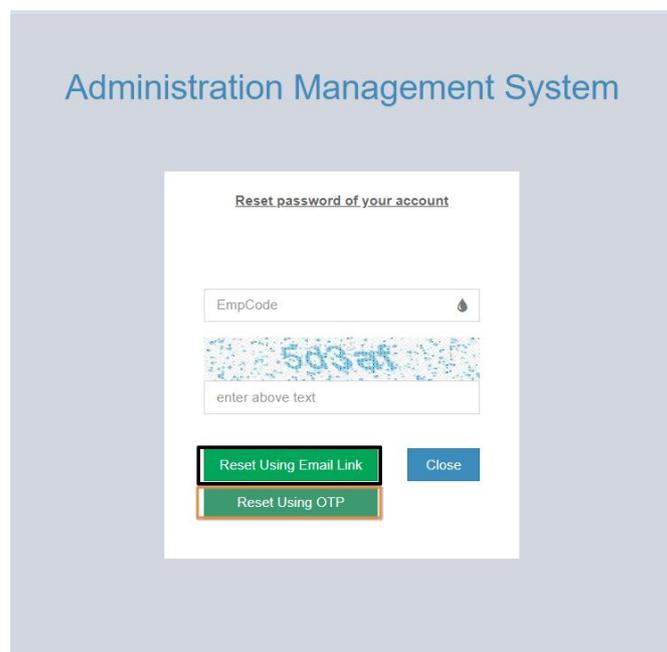
## Setting / Resetting AMS Password

To **Set / Reset password** of your AMS account follow the steps as mentioned below:

1. Click on Set Password link as shown below.

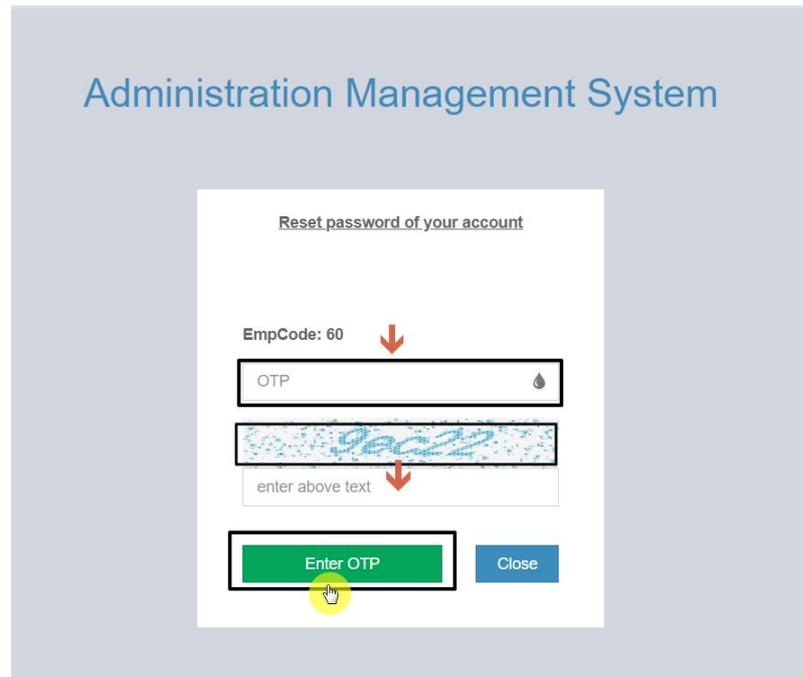


2. Once having clicked on Set password link, screen displayed will appear wherein you need to:
  - a) Enter your **Emp Code / ECode**,
  - b) Enter **Captcha**,
  - c) Click on **Reset Using Email Link** or **Reset Using OTP**
  - d) You will receive reset link / OTP on the above selected option.



3. Once you've selected either the **Email link** or **OTP option**, check your email inbox or phone (depending on the option you selected).

In case of OTP option, enter OTP in the respective field, followed by **captcha** and click on **Enter OTP** button.



The screenshot shows a web interface titled "Administration Management System" with a sub-header "Reset password of your account". Below the header, the text "EmpCode: 60" is displayed with a red arrow pointing down to an input field labeled "OTP". Below the "OTP" field is a captcha image showing the number "9022" with a red arrow pointing down to a text box containing the instruction "enter above text". At the bottom of the form, there are two buttons: a green "Enter OTP" button and a blue "Close" button. A yellow circle with a hand cursor is positioned over the "Enter OTP" button.

4. After having clicked on Enter OTP button or using email link, screen to enter new password will appear.
  - a) Enter **New Password**,
  - b) **Confirm Password**,
  - c) Enter **Captcha** and
  - d) Click on **Reset Password** button.

## Administration Management System

Enter new password for your account

EmpCode: 60

New Password

Confirm Password



enter above text 

5. Once all the steps have been followed, your password will be Set / Reset successfully.

## Administration Management System

Enter new password for your account

Password has been reset

EmpCode: 64

New Password

Confirm Password



enter above text